

NEVADA STATE COUNCIL ON LIBRARIES AND LITERACY

COUNCIL MEETING MINUTES

Tuesday, June 20, 2017

10:00 –11:30 pm

Virtual Meeting

Agenda item 1: Call to order

Nancy Cummings-Schmidt, council co-chairperson, called the meeting to order.

Roll call

Present: Nancy Cummings-Schmidt, Joan Dalusung, Sheila Moulton, Robert Jones, Betts Markle, Cris Etchegoyen, Ananda Campbell-Richards, Karsten Heise, Jeanne Frazier Price and Kim Petersen.

Absent: DeeDee Bustard, Ian Salzman, Connie Lucido, Margot Chappell, Kat Galland-Collins, and Renee Olson.

Other participants: Jeff Kintop (secretary to council), Tammy Westergard (assistant administrator for library and development services), and Sulin Jones (LSTA coordinator).

Agenda item 2: Public comment

No public comment.

Agenda item 3: Consent agenda

Ms. Moulton made a motion to approve the minutes and consent agenda. Ms. Markle seconded. Motion carried.

Agenda item 4: Nevada LSTA program update for cycles 2016-18

Ms. Jones stated that the 2016 grant cycle was winding down as the last day of the fiscal year was June 30. She reminded those present to submit reimbursement requests as soon as possible. Furthermore, those with a reimbursement extension must submit not later than July 20.

Ms. Jones continued: For federal fiscal year (FFY) 17, Nevada received its full award from IMLS, totaling over \$1.7 mil., with \$28,000 more than requested. As such, all sub-grants would be funded.

Community enrichment update: 15 libraries applied for project grants, which would focus on area such as continuing education, bookmobiles, digital initiatives, etc.

Continuing education update: Working toward securing NLA scholarships to enable one representative from every public library to attend an NLA conference. Also, LibraryJuice seats were secured to enable continued participation in online education webinars and courses.

Ms. Westergard said that, due to librarian certification difficulties present in the state (specifically in rural areas), NSLA was reviewing the accreditation requirement. An ALA credential would soon be offered to assist in certifying librarians within the state. This should provide a more convenient way to secure certification as the program is asynchronous and ready-to-go.

Ms. Cummings-Schmidt asked what were the costs associated with the ALA credential. Ms. Westergard replied that she was unsure. Mr. Kintop said that this new offering would enable easier continuing

education options by offering online resources at a reasonable price (\$325/credit for ALA members; \$350/credit for non-members).

Ms. Campbell-Richards asked if the ALA courses would be focused toward paraprofessional school librarian instruction as well as public librarianship. Ms. Westergard was unsure.

Ms. Jones went on to discuss the issue of space in Nevada libraries, which the 2017 Horizon report similarly noted as being a problem for the community. A new program is in the works called (tentatively) New Year New You, which is geared toward enabling public libraries to redo their spaces so that collaboration can be extended.

Agenda item 5: Nevada LSTA 5-Year Plan

NOTE: Most of the information presented in Agenda item 5 can be found in documents uploaded to SCLL LibGuide. Where applicable, the corresponding documents are listed.

Ms. Westergard began by reviewing the key findings from the previous 5-Year Plan (2013-17). She stated that the reviewing board found that the Plan was meeting or surpassing all four of its priority goals. Grants-to-states had a positive impact on families, children, minorities, the disabled, the unemployed, and geographically diverse groups. This is partially due to the fact that the goals were carefully aligned to address the unique needs of Nevadans. Ms. Westergard pointed out that the plan was supported by Gov. Sandoval.

Several critiques enumerated in the Plan review were as follows:

- Consider asking sub-grantees to explain whether each project met its goals
- Further identify areas of community need
- Provide guidelines and training for grant applicants
- Identify and track programs that continue after LSTA funding ends.

NSLA staff took the aforementioned information and placed it into an easily accessible document. See document: *LSTA evaluation suggestions (EZ read)*.

Next, Ms. Westergard reviewed the document detailing the 19-stop round-the-state trip undertaken by NSLA staff in May and June. See document: *NV library meeting feedback*.

Furthermore, Council was reminded that Mr. Kintop was previously directed (by Council) to deploy a survey regarding LSTA from Nevada libraries. This will help to synthesize the goals of state and federal government.

Ms. Loyd and Ms. Cummings-Schmidt both expressed appreciation for the amount of work put into the meeting documents by NSLA staff.

Ms. Westergard reviewed the details of the next 5-Year Plan (2018-22), pointing out that staff was in the process of creating a strategic plan largely based on the previous 5-Year Plan's (2013-17) objectives. All details should be in place by mid-August.

Ms. Jones said that, in light of the positive feedback of the 2013-17 5-Year Plan, NSLA staff recommends that the goals be retained for the next Plan (2018-22). From feedback received at the LSTA conference,

Ms. Jones learned that the Plan had a good set of goals that were realistic, broad, and malleable. It is not uncommon for goals to be copied from one Plan to the next.

Last May, a library director's meeting was held in which four focal areas were identified and have been used to develop strategic goals for the 2018-22 5-Year Plan. For a detailed breakdown of the goals, see document: *Nevada plan matrix 2018-22*.

Ms. Westergard said that **Goal 1** (*"Strengthen Nevada libraries' ability to effectively respond to community needs through assessment, planning and training"*) fits well with many of the improvements recommended by the evaluation—for example, training, planning, and application deadlines can all be aligned here.

Ms. Jones stated that it would be wise to create some training that focused on Goal 1, as it is the most underused of the four.

Ms. Westergard said that this goal was critical to the success of the Plan, as it allows Council and sub-grantees to identify innovation, plan and evaluate programs, collaborate with other state agencies, analyze data, and a host of other essential functions as laid out by IMLS.

Ms. Moulton was impressed by the amount of work that staff had put into the planning documents. Question: Are any of the four points taking precedent over the others? Ms. Westergard replied that all four are a priority.

Ms. Westergard stated that **Goal 2** (*"Encourage Nevada libraries to develop and use partnerships and collaboration to maximize user resources and services throughout the state"*) was aimed at advancing and developing partnerships within the library community. This is an area of improvement for all members of council to work on.

Goal 3 (*"Nevada libraries will provide responsive learning environments for Nevada residents"*), Ms. Westergard continued, will prod libraries toward making learning environments more accessible to their communities.

Finally, Ms. Westergard said that **Goal 4** (*"Build capacity of libraries to meet user identified access needs"*) addressed the fact that capacity is always changing and libraries must keep up with the pace of change.

Both Ms. Markle and Ms. Moulton expressed their admiration for the clarity and efficiency of staff's work on the 5-Year Plan documents.

Ms. Moulton suggested that training for libraries regarding data gathering, assess and deploy it would be helpful in furthering the four goals. Ms. Cummings-Schmidt agreed.

Ms. Westergard recommended a motion be made to accept the four goals heretofore enumerated in the PowerPoint, and to give staff the authority to submit the 5-Year Plan on June 30. Ms. Moulton made the motion. Mr. Jones seconded. Motion carried.

Agenda item 6: Nevada library developments

Ms. Westergard wished to thank Ms. Moulton, Ms. Markle, and Ms. Etchegoyen for their work as all three would be leaving the council at the end of the fiscal year. She also wished to extend a welcome to Nicole Andazola, Kathy Ray, Todd Colegrove, and David Ortlipp, all new members to SCLL. Ms. Dalusung and Mr. Jones have both been reappointed to council. She also introduced Jason Seward, the new librarian at the Supreme Court. The council is full for the first time in 10 years. Ms. Westergard further sent her congratulations to the Carson City Library for their upcoming ALA conference presentation.

Ms. Petersen wished to express her gratitude to the council and to extend kudos to the NSLA staff.

Ms. Westergard spoke about future meetings and the need to improve connections between councilmembers and libraries.

Adjourn

Ms. Markle moved to adjourn. Mr. Jones seconded. Motion carried.